

REINSTATEMENT OF CHILD CARE CENTER LICENSE FOLLOWING DISASTER: FAQs

1. QUESTION: Is there anything I should do to be sure that I continue to be licensed?

ANSWER: If your center is located in a parish that the Department of Children and Family Services (DCFS) Licensing Section, determines as impacted by disaster, your license may be suspended until you obtain post disaster approvals from the Office of the State Fire Marshal and Department of Health and Hospitals, Sanitarian Services and submit the required Re-Opening Request Form.

2. QUESTION: How will I know if I am in a parish that has been declared a disaster parish?

ANSWER: The information regarding impacted parishes will be posted on the DCFS website as it happens. Continue to check here for updates.

3. QUESTION: What do I do if my license is suspended?

ANSWER: The DCFS website will include a list of parishes where center licenses have been suspended for all providers. The Center Re-Opening Request Form will also be posted on the website. You will be required to submit a Re-Opening Request Form and may also be required to obtain approvals as noted in question #1. Information noting whether approvals will be required for your parish will be listed on the website at the time of the disaster as well as the timeframe for submitting the information.

4. QUESTION: What if my license is suspended and I don't complete the required actions to be reinstated until after the deadline?

ANSWER: Your license will remain suspended. For centers serving families receiving Child Care Assistance Program (CCAP) assistance, the families you have been serving will be required to choose an eligible provider or their case will be closed. If you are later reinstated and the families are eligible, they may return to your center. If a family's case has been closed, the family will be required to reapply.

5. QUESTION: If my center is damaged, can I continue to provide care for the children at my other center or another location?

ANSWER: You may care for children at your other licensed location as long as you do not exceed the licensed capacity; however you may not care for children at an unlicensed location. CCAP providers should look for the answer to this question on the "CCAP BEFORE, DURING, AND AFTER A DISASTER and REINSTATEMENT OF ELIGIBILITY TO RECEIVE CHILD CARE ASSISTANCE PROGRAM (CCAP) PAYMENTS FOLLOWING DISASTER" FAQs.

6. QUESTION: How is my license connected to CCAP? What is the difference in being a CCAP provider and a licensed provider?

ANSWER: Your license and CCAP certification are separate processes. All centers are required to be licensed. Some centers care for only private pay children. Those centers do not have a CCAP Provider Agreement. Class A licensed centers may apply to participate in the Child Care Assistance Program (CCAP) to receive payments on behalf of families who receive CCAP. Those centers must be licensed AND certified by the Provider Directory to receive CCAP payments.

